

BelovED Community Charter School
Regular Board Meeting
Thursday, April 23, 2020, 7:00 pm
508 Grand Street
Jersey City, NJ 07302

Minutes

The meeting was called to order at 7:20 PM by Nicole Jackson.

I. Roll Call

Board Member	Term Dates	Present	Absent	Excused
Nicole Jackson	6/30/21	X		
Jessica Lisboa	6/30/20	X		
Salvatore Risalvato	6/30/21	X		
Sheridan Bell	6/30/20	X		
Sam Mikhail	6/30/21	X		

Ken Schultz – Acting Executive Officer/Gr 6 – 9 Lead Person

Michele Link – Principal, K - 5

Laura Tasic – School Business Administrator/Board Secretary, BCCS

Duanne Moeller – Director of Operations

Bret Schundler – School Consultant

Deryls Gutierrez – Adams, Gutierrez & Lattiboudere, LLC

Valerie Corner

II. Approval of Minutes from March 19, 2020 Regular Board Meeting.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

III. Human Resources

1. **2020-04-23-20-01** Resolved, the BCCS Board of Trustees approves the hiring of the following employees for the School Year 2019 – 2020, effective September 1, 2019 – June 30, 2020.

Hire	Position	Salary	Start Date
Hector Perez	Head Custodian	\$23/hour	April 27, 2020

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

2. **2020-04-23-20-02** Resolved, the BCCS Board of Trustees approves the hiring of the following employees for the 2020 – 2021, effective September 1, 2020 – June 30, 2021.

Hire	Position	Salary	Start Date
Daniel Urbankowski	Teacher	\$65,500.00	August 17, 2020
Samantha Fears	Coordinator of Special Education	\$82,000.00	August 17, 2020
April Davis	Teacher	\$67,500.00	August 17, 2020
Maribel Ordonez	Teacher	\$69,000.00	August 17, 2020

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

3. **2020-04-23-20-03** Resolved, the BCCS Board of Trustees approves the following Winter Activity Stipends for the School Year 2019 – 2020.

Employee	Stipend Type	Stipend
Melanie Cohen	Gymnastics Gr 4-5 (9weeks)	\$360.00
Melanie Cohen	Gymnastics Gr K-3 (10 weeks)	\$400.00
Michael Long	Sports Gr K-2 (9 weeks)	\$360.00
Michael Long	Lacrosse (9 weeks)	\$360.00
Michael Long	Hockey (10 weeks)	\$400.00
Lisa Kretschman	Cheerleading (8 weeks)	\$320.00

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

4. **2020-04-23-20-04** Resolved, the BCCS Board of Trustees approves the following Resignations/Terminations for the School Year 2019 – 2020.

Employee	Position	Type	Date
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Valerie Corner	School Business Administrator	Resignation	March 31, 2020
Jimmy Mair	Head Custodian	Resignation	May 15, 2020
Mabelyn Pena-Acosta	Teacher	Termination	May 31, 2020

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

5. **2020-04-23-20-05** Resolved, the BCCS Board of Trustees approves the attached Certificated Staff Contract renewals for the School Year 2020 – 2021.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

IV. Business

1. **2020-04-23-20-06** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period of March 20, 2020 – April 19, 2020, in the amount of \$295,891.35.

Motion: N. Jackson	Second: S. Bell			
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	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 2. 2020-04-23-20-07** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 04/30/20 and 05/15/20 each in the amount of \$425,000.00 respectively.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 3. 2020-04-23-20-08** Resolved, the BCCS Board of Trustees approves of the submission of the March 2020 Board Secretary Report to the NJ Department of Education.

Motion: S. Risalvato	Second J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

4. **2020-04-23-20-09** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$63,941.89 to Maschio's Food Service, Inc. for the February 2020 school lunch program.

Motion: N. Jackson	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

5. **2020-04-23-20-10** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$78,701.79 to Maschio's Food Service, Inc. for the March 2020 school lunch program.

Motion: N. Jackson	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

6. **2020-04-23-20-11** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$16,000.00 to Maschio's for the food cost in the distribution of meals during the Beloved's Spring break week of April 13 – 17, 2020.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			

S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 7. 2020-04-23-20-12** Resolved, the BCCS Board of Trustees authorizes the addition of required hourly staff (i.e., bus drivers, bus aides) needed to handle the distribution of meals during Beloved's Spring break week of April 13 – 17, 2020.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 8. 2020-04-23-20-13** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to apply for a Stimulus package – Paycheck Protection Plan offered through the U.S Small Business Association during the COVID-19 crisis.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 9. 2020-04-23-20-14** Resolved, the BCCS Board of Trustees opposes Assembly Bill 3902, currently pending State Legislature which would authorize the Department of Community Affairs to permit municipalities to delay the transmission of property tax revenues to school districts during gubernatorial-declared emergencies.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 10. 2020-04-23-20-15** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$4,100.00 to DeLeon Auto Repairs for electrical work.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 11. 2020-04-23-20-16** Resolved, the BCCS Board of Trustees waives rental fees due from Redeemer Jersey City for the weeks that the Church is not able to meet as a result of the COVID-19 shutdown. Monthly rent due will be prorated for the actual number of weeks used in a month.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			

S. Mikhail	X			
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- 12. 2020-04-23-20-17** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement for the SY2020-201 in the amount of \$19,672.80 to Renaissance for a STAR 360 Subscription Application and an Annual All Product Renaissance Platform.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 13. 2020-04-23-20-18** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$2,190.00 to Harry H. Leavy Inc. for an infrared roof moisture survey and report of 508 Grand Street.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 14. 2020-04-23-20-19** Resolved, the BCCS Board of Trustees approves the submission of the BCCS' Remote Learning Plan to the Commissioner of the New Jersey Department of Education mandated under Assembly Bill 3904.

Motion: S. Risalvato	Second: J. Lisboa			
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	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 15. 2020-04-23-20-20** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement in the amount of \$24,239.00 to Nickerson Corp. for the delivery and installation of Hussey Maxam 26 bleacher seating system.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

VII. Public Comment on Non-Agenda Items

1. None.

VIII. Other Business

1. Latest update on HIB provided by the Principal (Gr K-5), zero (0) submitted, therefore zero (0) met the specific criteria to be qualified as HIB for the month of April.
2. Non-renewal letter(s) to be given to staff no later than May 15, 2020.
3. Board requests Administration to provide status of tenure on Certificated staff rehires for the SY20-21.

4. Board created a Personnel Committee consisting of two (2) permanent members, that of Nicole Jackson and Jessica Lisboa. Of which, the alternate committee members will be Sal Risalvato and Sam Mikhail.
5. SY20-21 Uniform purchase option (Jay's – Union City location).
6. Discuss hiring process for teaching staff.

Adjournment at 8:44pm